

INSTRUCTION PERMITS

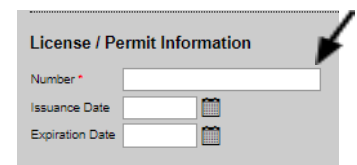
1. Students can get their permit up to 10 days before the class start date.
2. Students MUST have their permits no later than 7 days once the course starts.

First Step: The student's WA State License Number.

Central Washington Driving School must receive the student's DLN number from you so our staff can enter an instruction permit waiver into the DOL system for the student. (*Waiver is verification that the student is enrolled in a driver education program.*)

If your student already has a WA State Identification:

- Make sure you included it on the student's registration when signing up for the course, otherwise you can email it to us at eburg@drivecwds.com.



The image shows a screenshot of a web form titled "License / Permit Information". It contains three input fields: "Number" with a red asterisk, "Issuance Date" with a calendar icon, and "Expiration Date" with a calendar icon. A black arrow points to the "Number" field.

If your student DOES NOT have a WA State Identification:

1. Create a License Express account on the DOL's website by visiting www.dol.wa.gov. Direct link: [License Express](#).
 - a. Once completing this process, it will provide you with the student's Driver License Number. The number will start with WDL. (ex: WDL8GT5643B).
 - b. Email or call us with the WDL number so we can enter an instruction permit waiver for the student.
2. Once CWDS receives the WA Driver License number from you can do **ONE** of the following:
 - You will be able to log back into the account you created on License Express and pay for the permit and print out a temporary instruction permit (*valid for 45 days until the hardcopy comes in the mail.*)
 - Visit the DOL office with a certified copy of your birth certificate, Social Security number and pay the fee to get a permit if you would like to finish the identity requirements and get a picture on it.

